

**Minutes of the Savannah R-III School Board of Education**  
**Central Office Meeting Room**  
**Meal 6:00 PM ~ Closed Session 6: 15 PM ~**  
**Work Session 6:50 PM ~ Open Session 7:00 PM**  
**March 8, 2016**

**Open Session Minutes**

- I. President Jim Vega called the open session meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

Members Present: Jim Vega, President; Dr. Ken Rosenauer, Vice-President; Dyann Duncan, Susan Garrison, Linda Kozminski, Jennifer Peterson, and Mark Schneeflock

Members Absent: None

Others Present: Dr. David Brax, Superintendent; Dr. Tim Mattson, Assistant Superintendent; Kate Drew, Board Secretary; Sarah Portenier, Clint Howren, Stephanie Merritt, Dr. Julia Schmitz, Melissa Ross, Jim Wolfsohn, TrimCo; Jason Boyer, Jeff Martin, Kenny Ragland, Pam Partridge, Linda Burns, Tammy Steinkamp (came at 7:11PM), Troy Dunn (came at 7:18PM), and Steve Waigand (came at 8:06pM)

- II. Welcome and Communication from Visitors: None

- III. Staff Recognition:

The Savannah Special Services Department nominated Melanie Davidson, Katie Keber, Blair Marshall, Amy Hallenberg, Jennifer Hoffmeier and David Arnold for initiating special education team meetings at SMS. These special education teachers saw grade level teams meeting, but the special education staff were not meeting as a team. This group planned and implemented monthly team meetings to better address upcoming events, concerns, as well as "shout outs" (good job). We commend them on their initiative and forethought to proactively plan and collaborate as a team.

- IV. Discussion Item:

A. John Glenn Roof Repair ~ Jason Boyer and Jim Wolfsohn, TrimCo. Discussed the Option for replacing Roof 2 at John Glenn. Products will be purchased through TrimCo. The District will bid out SubContractor to place the TrimCo products on the roof.

- V. Susan Garrison made the motion to place **G (Fund Transfer), H (Handbook Posting: Middle School, Alternative Classroom, and Early Childhood Center), I (Copy Paper Bid), and J (Auditor Proposal)** items, on the consent agenda. \_Linda Kozminski\_ seconded the motion. Motion passed with a 7-0 vote.

- VI. Mark Schneeflock made the motion to adopt the agenda including items placed on the consent agenda. Jennifer Peterson seconded the motion. Motion passed with a 7-0 vote.

A. Approval of the February 9, 2016 Work Session Minutes and Open Session Minutes as presented and February 11, 2016 Work Session Minutes as presented.

- B. Approval of bills dated: February 2016 ~ **\$1,841,988.40**. March 2016~ **\$278,166.09**.
- C. Personnel List was accepted by the Board.

**Hire:**

Gary Cook	District Maintenance	3/21/2016
Rachel Lavo	MS Mathematics	2016-17 School Year
Matt Brammeier	MC Custodian	2/22/2016
Amanda Saxton	MS Computers	2016-17 School Year

**Resignation:**

Steve Waigand	MC Asst. Principal	End 2015-16 School Year
Zac Coughlin	HS Principal	End 2015-16 School Year
Tabitha Waigand	MC Teacher	End 2015-16 School Year
Melanie Davidson	MS Sped	End 2015-16 School Year
Kyle Holt	Assist Boys Soccer	End 2015-16 School Year

**Substitutes:**

Rebecca Ross  
Donna Calhoun  
Lucrecia Zepeda  
Deborah Bennett

Probationary Staff List was accepted by the Board. List attached

- D. Approval of the list of Surplus Equipment to be sold on [www.surplusprop.com](http://www.surplusprop.com).

HP Laser Jet 2100  
Dell 2330DN

- E. Approval of Bonnie Weber as the temporary Board Secretary in Kate Drew's, absence for medical surgery.
- \*G. The Board approved a transfer \$200,000 from the General Fund, Fund 1, to the Capital Projects Fund, Fund 4, for the purpose of repairs and equipment.
- \*H. The Board approved the posting the 2016-2017 School Year Handbooks for Savannah Middle School, Alternative Classroom, and Early Childhood Center.
- \*I. The Board accepted the low bid for white paper from Clayton Paper from St. Joseph, MO and low bid for colored paper from Paper 101 from Ankeny, Iowa.

**2016-2017 Copy Paper Bid**

Companies who did not return a bid: United Paper Paper Direct
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	<u>Clayton Paper</u>	<u>Contact Paper</u>	<u>Paper 101</u>
	St. Joseph, MO	Uniontown, OH	Ankeny, IA
<i>Bid # 1</i>			
20# 8 1/2 X 11 White/1040 Cases Delivered to 5 Sites			
Total	<b>\$24,273.60</b>	\$25,324.00	\$24,377.60

	<u>Clayton Paper</u>	<u>Contact Paper</u>	<u>Paper 101</u>
	St. Joseph, MO	Uniontown, OH	Ankeny, IA
<i>Bid # 2</i>			
Colored, legal & ledger/Total	\$4,297.37	No Bid	<b>\$3,752.38</b>
Bids Good Until	April 17		April 30
Delivery Date	Meet our needs		Meet our needs

- \*J. The Board approved Lockridge Constant & Conrad to provide the Annual Audit and other services for the 2016-2017 School Year and possible renewal for the 2017-2018 and 2018-2019 School Years.

	<u>Annual Audit</u>	<u>2<sup>nd</sup> Year</u>	<u>3<sup>rd</sup> Year</u>
Arthur White and Associates Tarkio, MO	\$5,000	\$5,000	\$5,000
KPM CPAS and Advisors Springfield, MO	\$13,500	\$14,00	\$14,500
<b>Lockridge Constant &amp; Conrad Chillicothe, MO</b>	<b>\$8,150</b>	<b>\$8,350</b>	<b>\$8,550</b>
Westbrook & Co. PC Richmond, MO	\$11,700	\$11,700	\$11,700

Lockridge Constant & Conrad will spend a few days in district prior to the Annual Audit. The firm will present the Annual Audit to the Board of Education. Area school districts of similar size to our district supported the professionalism and work ethic of Lockridge Constant & Conrad.

VII. Action Items: Requires Motion

- F. General Journal ~ \$8,577,550.89. Linda Kozminski made the motion to approve the general journal. Jennifer Peterson seconded the motion. Motion carried with a 7-0 vote.

VIII. Discussion Items

B. Technology 5-year Proposal ~ Jeff Martin.

Mark Schneeflock made the motion to enter into a contract with the company with the best bid after opening bids on March 31<sup>st</sup> for network switches and WiFi equipment in the district, subject to erate. Linda Kozminski seconded the motion. Motion carried with a 7-0 vote.

C. 2016-2017 Budgeting Items

D. Preschool Grant ~ Dr. Julia Schmitz

E. Discipline Referrals

IX. District Reports were presented.

A. High School

B. Middle School

C. Athletics/Activities

D. Minnie Cline

E. John Glenn

F. Helena

G. Amazonia

H. Special Services ~ Therapy at School Newsletters

I. MSBA Spring Regional Meeting ~ April 25<sup>th</sup> at South Nodaway School District

J. Board of Education Work Session ~ Monday, March 14, 2016 at 5:30pm

K. Jim Vega asked the Board if they wanted to add the MSBA Monthly Video, back into the Work Session. The Board felt Work Session time should be used for discussion.

X. Linda Kozminski made the motion to adjourn the meeting. Susan Garrison seconded the motion. Motion carried with a 7-0 vote. TIME: 8:36 PM.

The next Board of Education Meeting will be held Tuesday, April 12, 2016 at the Savannah R-III Central Office starting at 7:00pm.

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Jim Vega, Board President

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Kate Drew, Board Secretary