

Minutes of the Savannah R-III School Board of Education
Central Office Meeting Room
Meal 6:15 PM ~ Closed Session 6:30 PM
Work Session 6:50 PM ~ Open Session 7:00 PM
October 13, 2015

Open Session Minutes

- I. President Jim Vega called the open session meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

Members Present: Jim Vega, President; Dr. Ken Rosenauer, Vice-President; Dyann Duncan, Susan Garrison, Linda Kozminski, and Mark Schneeflock

Members Absent: Jennifer Peterson

Others Present: Dr. David Brax, Superintendent; Dr. Tim Mattson, Assistant Superintendent; Kate Drew, Board Secretary; Zac Coughlin, Clint Howren, Dr. Julia Schmitz, Steve Waigand, Aimee Addington, Kelly Warren, Roxanne Rooney, Jeff Martin, Matt Brown, Rylee Scott, Tammie Brown, Laken Montgomery, Elsie Montgomery, Toni Svuba, Melissa Ross, Kaeden Montgomery, Jeff Ellison, Adryan Scott, Jacki Scott, Seth Scott, Terry McFadden, Stephen Solomon, Barry Mallen, Marcus Mallen, Ruth Mallen, Gabe Hummer, Malayna Briner, Angie Hummer, Kevin Hummer, Kevin Mallen, Sherri Grider, Kelly Watter, Stacia Slagle, Joan Silvers, Daniel Briner, Jennifer Briner, Blayde Briner, and Tammy Mallen

- II. Welcome and Communication from Visitors: Ms. Toni Svuba, Savannah R-III MSTA Member, presented highlights from the 2015 MSTA Annual Conference. Mr. Clint Howren, Middle School Principal, answered a question from the Board for an update regarding Junior High Football. The 2015 Junior High Football team has 15 kids playing. Their current record is 0-5. The team is making progress as the season goes along.

- III. Staff Recognition: Amazonia Elementary School nominated **Toni Svuba** for Board recognition. They honored Amazonia United Methodist Church, Pastor Ken Rosenauer and Toni Svuba for her partnership this summer with Amazonia United Methodist Church and the summer meals for students. Toni personally called families and went to a few homes to inform them of the opportunity to receive a free sack lunch for students Monday through Friday from 11:00 - 1:00 during the month of July until school started. Toni also volunteered and helped serve lunches and work with the students. Volunteers also provided fun activities for the students.

Savannah Middle School nominated **Ryan Mallen, Rylee Scott, Kobe Montgomery, Matt Brown, and Gabe Hummer** for Board recognition. The Savannah Cross country team has five 8th grade boys that routinely run. In order to place you must have at least 5 students of the same grade in order to place over all against all the schools. Ryan Mallen pulled a muscle in his leg a few weeks ago and was unable to run the last two cross country meets. If you notice he has been hobbling around school the past two weeks. Today was the kids' last meet. Ryan decided to walk the course so the eighth grade boys would place. He didn't have to do it, but he wanted to help the team. He walked the whole entire course (took him 50 minutes) and once Rylee, Kobe, Matt and Gabe finished they went back and walked with him. The 8th grade boys placed 2nd overall because Ryan decided to walk the course. Thought

it was very honorable of him to walk it even though he didn't have to and it probably hurt him to do so.

Savannah Middle School nominated **Malayna Briner** for Board recognition. Malayna Briner is currently the only 8th Grade girl that ran on the Savannah Middle School Cross Country Team. Malayna had a wonderful first year of cross country. She placed 1st in most of the races in the 8th Grade Girls category. Malayna has worked very hard this fall in cross country. Congratulations to Malayna!

I am very proud of the whole Savannah cross country team. They have done a wonderful job, and have improved with each meet. I am very thankful the school offered this sport this school year. (Submitted by Jackie Scott, Parent)

Work Session Minutes

President Jim Vega called the work session meeting to order at 7:11 PM.

II. Board President Questions/Issues: None

III. The Board reviewed the agenda items.

IV. The Board discussed moving items **I(Adoption of Revised Policy: CBG ~ Evaluation of Superintendent; CFB ~ Evaluation of Principals; GBBDA ~ Family and Medical Leave; GCN ~ Evaluation of Professional Staff), L(School Improvement Plan ~ High School, Middle School, Minnie Cline, John Glenn, Helena, and Amazonia), P(Transportation Report)** to the consent agenda and take **G(SchoolDude ~ Maintenance and IT Work Order Program)** off of Consent and move to Action Items.

V. President Jim Vega adjourned the work session meeting at 7:12 PM.

IV. Mark Schneeflock made the motion to place **I(Adoption of Revised Policy: CBG ~ Evaluation of Superintendent; CFB ~ Evaluation of Principals; GBBDA ~ Family and Medical Leave; GCN ~ Evaluation of Professional Staff), L(School Improvement Plan ~ High School, Middle School, Minnie Cline, John Glenn, Helena, and Amazonia), P(Transportation Report)** to the consent agenda and take **G(SchoolDude ~ Maintenance and IT Work Order Program)** off of Consent and move to Action Items. Susan Garrison seconded the motion. Motion passed with a 6-0 vote.

V. Susan Garrison made the motion to adopt the consent agenda including items placed on the consent agenda. Dr. Ken Rosenauer seconded the motion. Motion passed with a 6-0 vote.

A. Approval of the September 8, 2015 minutes and September 24, 2015 as presented.

B. Approval of bills dated: September 2015 ~ **\$797,505.51**. October 2015 ~ **\$339,416.19**.

C. Personnel List was accepted by the Board.

Hire:

Bridgett Messick	4 HR FS John Glenn	09/21/2015
Natalie Atkins	Para MCES	10/12/2015
Michael Jennings	Custodian, MS	09/28/2015
Jourdan Ryan	SACC	09/04/2015
Hugh McFaden	Custodian, MCES	09/15/2015
Stephen Pruett	SACC	09/15/2015
Monica Corso	SACC	09/28/2015
Cindy Herrod	2 HR FS JGES	10/13/2015
Shanna Bosley	Custodian, MS	10/6/2015

Resignation:

Melissa Yackle	JG Food Service	09/24/2015
Jamie Wright	Custodian, MS	10/09/2015

Retirement:

Cecelia Till	Custodian, JG	12/31/2015
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Transfer:

Luther Todd	Custodian MCES to JG	10/05/2015
Jennifer Butcher	JG to MC Food Service	

Extra Duty:

Kara Smith	Asst. Soccer Coach	Spring 2016
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Substitutes:

Sue Modlin
Amber Sage
Wendy Stevenson
Sue Palmer
Judy Glauser
Sarah Strom
Paula Sigman
Robert Sample
Blake Miller

D. Red Ribbon Week Proclamation: October 26-30, 2015. Proclamations were signed by the Board of Education and will be sent to each building in the district.

E. Investment of Idle Funds: The Board accepted this report as presented.

Investment of Idle Funds		as of 9-9-15		
Certificate of Deposits		Date Locked In	Date Ending	Rate
\$248,000.00	MOSIP	1/28/2015	10/26/2015	0.7
\$248,000.00	MOSIP	1/28/2015	10/26/2015	0.6
\$247,000.00	MOSIP	10/15/2014	10/15/2015	0.85
\$248,000.00	MOSIP	10/15/2014	10/15/2015	0.66
\$1,000,000.00	CBO	1/6/2015	7/6/2016	0.55

Note: When we have money to deposit we contact all of the local banks for the best rate. The banks are only FDIC insured up to 250,000 per TIN (tax identification number). If our funds go over that amount they have to pledge (lock up securities to insure that overage). A couple of banks have willingly done these pledges. Some banks will offer a lower percentage rate if they have to pledge funds. All the scholarship funds (even though it is not really “our” money but has our TIN - tax identification number) are included in our total at each institution.

We also have a Money Market Fund at MOSIP. Having a fund that is more liquid makes it easier for us to transfer money when necessary to our checking account when tax dollars are not flowing in.

- F. **Banking Signatures:** The Board approved for purposes of making sure that two signatures are present in the Middle School Building to sign checks, Jessica Gillett, Middle School Secretary, to be added to the Middle School banking accounts. With the resignation of Leisa Blair, Stephanie Merritt, Assistant Principal at Middle School, the Board approved to remove Leisa Blair and replace with Stephanie Merritt on the Middle School Accounts at Bank CBO.
- *I. The Board adopted the Revised Policies as presented.
 - 1. CBG ~ Evaluation of Superintendent
 - 2. CFB ~ Evaluation of Principals
 - 3. GBBDA ~ Family and Medical Leave
 - 4. GCN ~ Evaluation of Professional Staff
- *L. The Board approved the High School, Middle School, Minnie Cline, John Glenn, Helena, and Amazonia Comprehensive School Improvement Plans as presented.
- *P. The Board approved the Transportation Report provided by Aaron Lytton, Director of Transportation for Durham School Bus Services, as presented.

VI. Action Items: Requires Motion

***G.** 2015-2016 SchoolDude Contract: We explored web-based software products to help us be more efficient and effective in maintenance and technology with a work order system. The product that we believe is best is SchoolDude. The District will start using SchoolDude, a web-based software product, for help with Maintenance and IT Work Order System. This program helps the district Maintenance Staff and Technology Staff with receiving work orders throughout the district, tracking the completion of work orders, and maintaining a work flow for their departments. The following are the fees for the 2015-2016 School Year.

MaintenanceEssentials Pro	\$2,370.00
MaintenanceEssentials Pro QuickStart	\$1,240.00 (One-time fee)
MaintenanceEssentials ExpressStart	\$675.00 (One-time fee)
IT Direct	\$885.00
IT Direct – QuickStart	\$735.00 (One-time fee)
MO CSD Admin Fee	\$104.39
<u>One time Discount</u>	<u>(\$685.75)</u>
Total 9 month term	\$5,323.64

Linda Kozminski made the motion to approve the SchoolDude Contract – for \$5,323.64 for the 2015-2016 School Year. Dr. Ken Rosenauer seconded the motion. Motion carried with a 6-0 vote.

H. General Journal ~ \$ **4,648,862.04**. Susan Garrison made the motion to approve the general journal. Linda Kozminski seconded the motion. Motion carried with a 6-0 vote.

J. Jeff Ellison came to answer any questions that were asked by the Board. Dr. Ken Rosenauer made the motion to approve Paragon Architecture and Ellison-Auxier Architects as the Design Team to complete the FEMA 361 Tornado Safe Room. Paragon Architecture will lead the Grant Acquisition and Management, Ellison-Auxier Architects will lead the Architectural Design and Construction Management, and Toth and Associates will be the Structural Engineering Firm. Linda Kozminski seconded the motion. Motion carried with a 6-0 vote.

Company and Experience with FEMA 361 Tornado Safe Room

Paragon Architecture
Joplin, MO

Paragon Architecture will be working with Ellison-Auxier Architects, Inc. and Toth and Associates, Inc. on this project. Paragon Architecture has completed 16 FEMA 361 Tornado Safe Rooms around the state of Missouri. Paragon has experience with Grant procurement through FEMA.

River Bluff Architects
St. Joseph, MO

River Bluff Architects will be working with PKMR Engineering and Toth and Associates, Inc. on this project. River Bluff Architects has experience in designing and completing Educational Buildings.

- K. Linda Kozminski made the motion to appoint Dr. Brax and Mark Schneeflock to serve as the two representatives to the TIF Commission. Dyann Duncan seconded the motion. Motion carried with a 6-0 vote.

The City is forming a TIF Commission for a proposed residential development. The following are the requirements for a TIF Commission.

A TIF Commission shall consist of the following individuals:

- 2 representatives of the school district in which the redevelopment is located;
 - 1 representative of other taxing entities (these members serve only during the public hearing process);
 - 6 members appointed by the municipality (these members serve four-year terms) and
 - 2 additional members appointed by the county in which the municipality is located.
- M. Stacia Slagle discussed the Library Report for Elementary she submitted. Joan Silvers, Librarian at High School, discussed the library report for the High School she submitted. Ms. Silvers is excited that databases are used more and more each year. The library budget will be looked at for 2016-2017 School Year. Mark Schneeflock made the motion to approve the High School, Middle School, Minnie Cline, John Glenn, Helena, and Amazonia Library Reports as presented. Linda Kozminski seconded the motion. Motion carried with a 6-0 vote.
- N. Linda Kozminski made the motion to approve the 2015-2016 District Wellness Report and Requirements as presented. Mark Schneeflock seconded the motion. Motion carried with a 6-0 vote. Dr. Mattson explained the current requirements. He discussed the possibility of moving to an outcome based and/or rewards for positive outcomes proven by doctor.
- O. Communications Intern, Stephen Solomon, and Dr. Brax presented a report informing the Board of projects that Stephen as completed during his internship. Susan Garrison made the motion to approve the Communication Intern Report as presented. Dyann Duncan seconded the motion. Motion carried with a 6-0 vote.

VII. District Reports were presented.

- A. 2015 MSBA Annual Conference Report
- B. MSBA Fall Regional Meeting ~ Monday, October 26, 2015
- C. Annual Proportionate Share Meeting ~ Thursday, October 22, 2015

- D. High School
- E. Middle School
- F. Athletic/Activities
- G. Amazonia
- H. Helena
- I. John Glenn
- J. Minnie Cline
- K. Special Services ~ Therapy at School Newsletters ~ Compliance Report

VIII. Linda Kozminski made the motion to adjourn the meeting. Dyann Duncan seconded the motion. Motion carried with a 6-0 vote. TIME: 8:12 PM.

The next Board of Education Meeting will be held Tuesday, November 10, 2015 at the Savannah R-III Central Office starting at 7:00pm.

Jim Vega, Board President

Kate Drew, Board Secretary